

# Meeting Summary

Carver Early College  
Date: **October 08, 2019**

Time: **4:30pm**

Location: **Media Center Conference Room**

## I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Marcene Thornton	Present
Parent/Guardian	Robin Smith	Present
Parent/Guardian	Vacant	
Parent/Guardian	Vacant	
Instructional Staff	Melinda Landsman	Present
Instructional Staff	Kandice Richardson	Present
Instructional Staff	Joseph Marutollo	Present
Community Member	Angelyn Liu	Absent
Community Member	Tene Davis	Absent
Swing Seat	Sandy Thomas	Present by Phone
Student (High Schools)	Khalil Edwards	Absent

## II. Action Items

- A. Approval of Agenda: **All approved**
- B. Fill Vacant Positions
  - i. Parent Seat: Result: **Mildred Ross**
- C. Approval of Previous Minutes: **All approved**
- D. Election of Officers
  - i. Secretary: Result: **Sandy Thomas**
- E. Approval of Public Comment Format: **Motion Passes**
- F. **GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Comment Permitted? (Yes/No)
	/19	n	Center	

# Meeting Summary


**G. Adopt GO Team Norms Motion Passes**

**III. Adjournment: Motion Passes**

**Carver Early College**

**Date: 10/08/ 19**

**Time: 4:30pm**

**Location: Media Center Conference Room**

**IV. Call to order: 4:56pm**

**V. Roll Call**

<b>Role</b>	<b>Name (or Vacant)</b>	<b>Present or Absent</b>
Principal	Marcene Thornton	Present
Parent/Guardian	Robin Smith	Present
Parent/Guardian	Vacant	
Parent/Guardian	Vacant	
Instructional Staff	Melinda Landsman	Present
Instructional Staff	Kandice Richardson	Present
Instructional Staff	Joseph Marutollo	Present
Community Member	Angelyn Liu	Absent
Community Member	Tene Davis	Absent
Swing Seat	Sandy Thomas	Present by Phone
Student (High Schools)	Khalil Edwards	Absent

**Quorum Established: Yes**

**VI. Action Items**

A. **Approval of Agenda:** Motion made by: **Melinda Landsman** Seconded by: **Robin Smith**

**Members Approving:** All

**Members Opposing:** None

**Members Abstaining:** None

**Motion Passes**

B. **Fill Vacant Positions** *Filled*

C. **Fill Open Community Member Seat:** *Filled*

D. **Fill Open Swing Seat** *Filled*

# Meeting Minutes

E. **Approval of Previous Minutes:** Motion made by: [Marcene Thornton](#) Seconded by: [Kandice Richardson](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion [Passes](#)

F. **Election of Officers**

i. **Secretary: Result:** [Sandy Thomas](#)

<b>Position:</b>	<b>Secretary</b>
<b>Winner's Name:</b>	Thomas
am Members <b>For</b>	
am Members <b>Opposed</b>	
am Members <b>Abstaining</b>	

G. **Fill vacant positions**

i. **Parent Seat: Result:** [Mildred Ross](#)

<b>Position:</b>	<b>Parent Seat</b>
<b>Winner's Name:</b>	d Ross
am Members <b>For</b>	
am Members <b>Opposed</b>	
am Members <b>Abstaining</b>	

H. **Review and Approve Public Comment Format:** [Written comments may be submitted to the GO Team via email or text. November and April will be open to public comment.](#) Motion to adopt made by: [Marcene Thornton](#); Seconded by: [Melinda Landsman](#)

Members Approving: All  
 Members Opposing: None  
 Members Abstaining: None

**Motion Passes**

- I. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
	/2019	n	Center Conference Room	
	/2020	n	Center	
	/2020	n	Center	
	/2020	pm	Center	
	/2020	n	Center	

Motion to adopt made by: [Marcene Thornton](#); Seconded by: [Melinda Landsman](#)

Members Approving: All  
 Members Opposing: None  
 Members Abstaining: None

**Motion Passes**

- J. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**
  - i. **Discussion: 1) Attend all meetings if possible. 2) Follow the agenda as presented. 3) Listen respectfully. 4) Be open and positive. 5) Have someone monitor the time.**

Motion to adopt made by: [Marcene Thornton](#); Seconded by: [Melinda Landsman](#)

Members Approving: All  
 Members Opposing: None  
 Members Abstaining: None

**Motion Passes**

- II. **Discussion Items**
  - A. **Discussion Item 1: Data**

- i. **School Rating:** Changed in 2018 so it's difficult to make comparisons because the CCRPI now includes a different set of criteria
- ii. **Student Growth:** Math has 82% growth
- iii. **Failures:** Large portion of 10<sup>th</sup> graders did not promote because of large course failures. What can we do? Have parents sign up for parent portal to monitor student participation and grades. Send home progress reports more regularly than just mid-quarter reports. Have teachers submit grades weekly. Where can we see and monitor this data?  
Attendance: 77% of students missed less than 18 days. Before 2018, the criteria was based on missing less than 6 days; Teacher attendance take rates may not be reliable

**B. Strategic Plan Discussion:** tabled until November meeting

- C. **Principal's Report** Milestones data will soon only report proficient and distinguished scores for recognition; school goals are set for achieving these performance measures. Biology has been provided various support structures to improve instruction and increase assessment performance. PLCs on Wednesdays must be led by the Department Chairs in order to facilitate these endeavors.

**III. Announcements**

- A. Homecoming starts on the October 17 and runs through the following week; Social Studies Fair and Science Fair is coming up in December.

**IV. Adjournment**

Motion made by: [Kandice Richardson](#) Seconded by: [Melinda Landsman](#)

**Members Approving:** All

**Members Opposing:** None

**Members Abstaining:** None

**Motion Passes**

**ADJOURNED AT 6:10pm**

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**Minutes Taken By:** [Kandice Richardson](#)

**Position:** [GO Team Member](#)

**Date Approved:** January 27, 2020